

# beingHER Project Worker

## ANIMA YOUTH

**Please do not delay applying - we will be interviewing as we receive applications, and reserve the right to close the vacancy before the stated closing date.**

**Only applicants who submit a covering letter, outlining why they are interested and suited to the role will be considered.**

Pay: £11.00 PER HOUR + Travel Incentive (£5 per session)

Hours: 7 Hours fortnightly

(2Hours Admin Thursdays - Remote / 5 Hours Session Delivery Fridays)

Contract: 5 months with potential to extend

Location: Remote & Southwark (London)

Reports to: beingHER Project Lead

Responsible for: None

### BACKGROUND OF POST:

The being Her Girls Project Support Worker is recruited to support with the delivery of the being Her girls' wellbeing and positive choices project running in Southwark.

The project aims to successfully deliver tailored and targeted 1:1 and group sessions on topics such as Consent, Healthy Relationships, Women's Reproductive Health amongst others. The role will have a focus on developing and delivering the sessions in a team of 3. The role will also be responsible for ensuring the wellbeing and safeguarding of the girls on the project, and building strong relationships with schools in Southwark.

This is a developing role, and thus responsibilities will develop in line with the job description and job purpose.

# Work timetable:

There may be opportunities for additional work and hours, **however, currently, applicants MUST be available on the following dates:**

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TRAINING DAYS:

9TH SEPTEMBER & 10TH SEPTEMBER

SESSION 1:

THURSDAY 16TH SEPTEMBER 2021 - 2 HOURS VIRTUAL TEAM MEETING/ADMIN

FRIDAY 17TH SEPTEMBER 2021- 11AM-4PM

SESSION 2:

THURSDAY 30TH SEPTEMBER 2021 - 2 HOURS VIRTUAL TEAM MEETING/ADMIN

FRIDAY 1ST OCTOBER - 11AM-4PM IN PERSON DELIVERY

SESSION 3:

THURSDAY 14TH OCTOBER - 2 HOURS VIRTUAL TEAM MEETING/ADMIN

FRIDAY 15TH OCTOBER - 11AM-4PM IN PERSON DELIVERY

SESSION 4:

THURSDAY 11TH NOVEMBER 2021 - 2 HOURS VIRTUAL TEAM MEETING/ADMIN

FRIDAY 12TH NOVEMBER 2021 - 11AM-4PM IN PERSON DELIVERY

SESSION 5:

THURSDAY 25TH NOVEMBER 2021 - 2 HOURS VIRTUAL TEAM MEETING/ADMIN

FRIDAY 26TH NOVEMBER 2021 - 11AM-4PM IN PERSON DELIVERY

SESSION 6:

THURSDAY 9TH DECEMBER 2021 - 2 HOURS VIRTUAL TEAM MEETING/ADMIN

FRIDAY 10TH DECEMBER 2021 - 11AM-4PM IN PERSON DELIVERY

SESSION 7:

THURSDAY 6TH JANUARY 2022 - 2 HOURS VIRTUAL TEAM MEETING/ADMIN

FRIDAY 7TH JANUARY 2022 - 11AM-4PM IN PERSON DELIVERY

SESSION 8:

THURSDAY 20TH JANUARY 2022 - 2 HOURS VIRTUAL TEAM MEETING/ADMIN

FRIDAY 21ST JANUARY 2022 - 11AM-4PM IN PERSON DELIVERY

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## Key role responsibilities:

Plan and deliver the being Her programme in line with the guidelines issued by the Project Lead and CEO

Liaise with team and other relevant staff members at the school or other local workshops to share information, keep one another updated and confirm details relating the programme delivery

Support the Project Lead and work as a team with other team members to complete monitoring and evaluation

Complete session reports after each session delivery

To work very closely as a team to ensure the operational running of the being Her project Communicate regularly with referrers and relevant professionals and where necessary attend multi-agency meetings

Ensure that all documentation is completed on time and to a high standard; e.g. flow charts, session records and registers, questionnaires and assessments

Updating the social media platforms with pre-created content

Utilise the database system for recording information and measuring outcomes

Provide management reports/case studies which include quantitative and qualitative information as required by the Project Manager.

To collate evidence of emerging needs and themes for girls accessing the being Her project, including identifying gaps in service provision and within the boroughs the services operate. To provide support to volunteers

To provide administrative and project assistance, as and when required.

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## How to apply:

Only applicants who submit a covering letter, outlining why they are interested and suited to the role will be considered.

Email CV & Cover Letter to:

[info@animayouth.co.uk](mailto:info@animayouth.co.uk)

by 6th September 2021



# JOIN THE TEAM!

**beingHER GIRLS PROJECT WORKER**

**PAY: £11.00 PER HOUR**

**HOURS: 7 HOURS PER FORTNIGHT WEEK (THURSDAY - REMOTE & FRIDAYS - IN PERSON)**

**LOCATION: LONDON (SOUTHWARK)**

**CONTRACT: 5 MONTH FIXED TERM (FREELANCE)**

**CLOSING DATE: 6TH SEPTEMBER 2021**

For further details visit  
[www.animayouth.co.uk/vacancies](http://www.animayouth.co.uk/vacancies)

